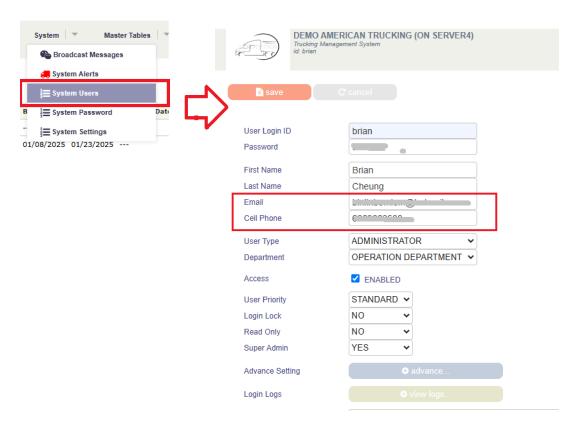
COMPANY CHASSIS INSPECTION NOTIFICATION

This document describes how to set up system users to receive notification for due company chassis inspection.

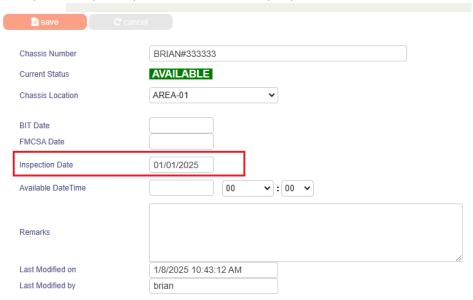
BEFORE YOU START

Since the system will send out email or SMS according to what you specify in the system user profile. Please make sure you have input both email and phone number in your system user login profile. You can check this in the system users function. You may need to login as admin in order to view it.



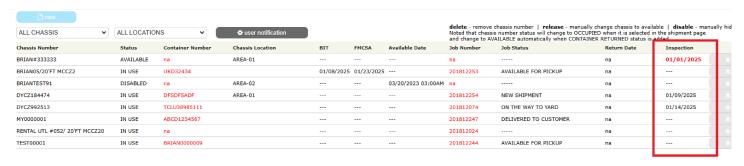
A/ Chassis Inspection Date

Now you can input inspection date for a company chassis.

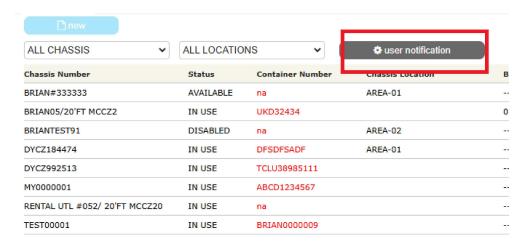


B/ Due Inspection Chassis in the list

Inspection date will be marked in RED when the date is due.



Click the "user notification" button to assign system users to receive the notification. System will send out notification for all company chassis with inspection date due in 5 or less days.

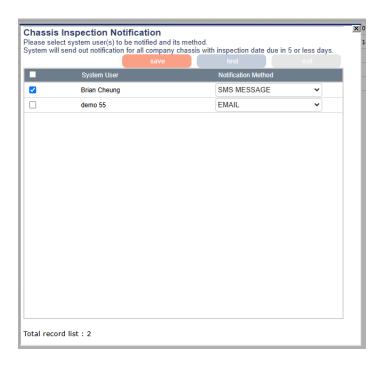


D/ Notification Method

Notification can be sent by email or SMS or both.

Checkbox the system user(s) you want, specify the sending method, and then save.

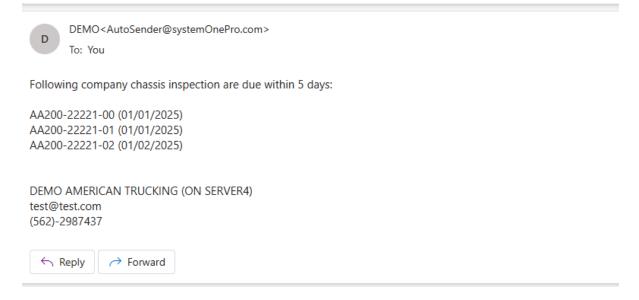
** Please make sure you have input phone number and email in your system user login profile (you can check it at menu-> system -> system users, you may need to login as admin in order to view it.) **



E/ Sample Email

Notification email will look like this.

DEMO AMERICAN TRUCKING (ON SERVER4) - Company Chassis Inspection Date Due (TESTING)



F/ Testing

You can test the notification, simply click "test" button.

It will send out both email and SMS according to your user login profile.

